WESTERN NEVADA COLLEGE

Associated Students of Western Nevada
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ASWN Meeting Minutes	DATE: 3/10/2020	LOCATION: Dini 105
Members Present	**Executives:** Gabrielle Clark (President) Julia Cruz (Treasurer) Jennifer Sanchez (Secretary). **Senators:** Desirae Blunt-Lamkey-phone call Addison Fredeen Donnell Dike-Anukam- phone call Maria Ramirez Bradford Adams Michael Robinson **Faculty Advisor:** Heather Rikalo	
Members Missing	**Representative:** Hailey Benson **Senator:** Leo Chase	
Guests	None.	

Agenda Topic	Call to Order
Action Taken	Call to order at 2:35 P.M. - roll call was taken.
Summary of Discussion	none.
Assignments/Potential Agenda Items	none.
Comments/Information	Most ASWN members are present.

Agenda Topic	Public Comment
Action Taken	None.
Summary of Discussion	• Donnell apologizes to all present ASWN members through the phone for not physically attending the meeting. • Heather gives a brief explanation to all members about what the new ASWN binders consist of.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Treasurer's Report
Action Taken	None.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	● **Julia: Budget Report** - The budget report has been updated. - $900 from the Nacho Bar is now reconciled. - All Fall 2020 and Spring 2021 scholarships are now encumbered. - Current Balance: $22,530.01

Agenda Topic	Approval of Minutes for 2/18/2020 Meeting
Action Taken	● Addison motions to approve the minutes of 2/18/2020. ● Michael seconds. ● Motion passes 6-0-0.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Approval of Minutes for 3/3/2020 Meeting
Action Taken	● Desirae motions to approve the minutes of 3/3/2020 with the agreed upon changes. ● Addison seconds. ● Motion passes unanimously.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	● Donnell's email needs to be fixed as it was not an existing account and therefore, he could not view the 3/3/2020 minutes. ● **<u>Corrections:</u>** **Addison:** Under the Treasurer's Report & the Budget for ASWN Scholarships, the full written years must be provided (ex. 2019-2020) and not written in short (ex. Fall 19, Spring 20). Corrections were made. **Heather:** The years are wrong. It needs to be Fall 2019 and Spring 2020 as well as Fall 2020 and Spring 2021. Corrections were made.

Agenda Topic	Approval to charter the LGBTQIA+ Alliance Club for the remainder of the 2019-2020 term
Action Taken	Item is tabled by all present ASWN members.
Summary of Discussion	The club has not provided the required documents and information to become approved.
Assignments/Potential Agenda Items	
Comments/Information	Heather clarifies that they keep adding this agenda item to the agenda to accommodate and support this group as it would be essential to charter this club.

Agenda Topic	Committee Reports
Action Taken	None.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	**Information and Discussion:** ● **Heather:** speaks on behalf of Leo on the Auxiliary Committee report. - Both Heather and Leo attended the Auxiliary Committee. - The cafe's sales are steady but are down 20% in catering. - The cafe has considered changing hours since there are more students during the day rather than students from night classes. - The bookstore is preparing for summer school. March 15th is the due date when instructors need to put their book orders in. Currently, there are zero book orders in. The bookstore is considering changing hours as well. - Vending is going well, and their monthly amounts have increased. However, they are having trouble on the Douglas Campus due to poor revenue in the location of the machines and therefore, they will be moved. - The coffee machine down in Dini made a dollar last month, due to the free coffee that is offered. It will also become removed. - **Donnell**- believes he may need a proxy for the Accreditation Committee on 3/13/2020 at 1:30 - 3:30 P.M. - **Bradford**- volunteers to take the task to proxy for Donnell.

Agenda Topic	Advisors Report
Action Taken	Agenda item: Budget for Fallon's Easter celebration. (Desirae)
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	**<u>Information and Discussion:</u>** Heather ● We are Western (Scholarship event) on Friday the 13th needs volunteers. ASWN is willing to volunteer and the school's mascot. The attire is western-like (Boots, jeans, flannels, bandanas, etc.). ● Heather apologizes for not adding the Fallon Saint Patrick's Day celebration to today's (3/10/20) agenda. - Desirae clarifies that the event has been canceled due to spring break and no students will be on campus. However, they will host an Easter Day Celebration and wish that budget to be added to next week's 3/24/20 meeting. ● Jennifer S. will make an attendance sheet to keep track of who's absent. ● Agenda item for next meeting: $1,000 request to sponsor a workshop from Jennifer Verive. ● ASWN members want Jennifer Verive to come into our next meeting and talk more about the details of this workshop. ○ **Question from Donnell**: are we under pressure to bring guest speakers? - **Response from Heather:** - "You are not under pressure to bring guest speakers, it is just something that is expected from ASWN..." like the workshop, ASWN doesn't need to approve it, but it will be convenient. ● ASWN wants to have more guest speakers and workshops at WNC. ● Jennifer Verive believes EPY 150 is a class that everyone can benefit from. ● The workshop consists of a process from EPY 150 & CEP 101 classes. ○ **Bradford**: - It is not necessary, but it is an excellent opportunity. - Asks if the amount ($1,000) to sponsor this workshop can be altered on the spot by ASWN during the meeting. - Heather responds: "You can..."

- College Council:
  - Proposed Fees: Heather's supervisor will come speak on the 4/7/20 meeting to discuss the fees and introduce them to ASWN so then we can speak about them to students.
  - 4/14/20 meeting, it will become an action item.
- All ASWN members who have not gotten their office hours or completed their I-9 must get that done as soon as possible.
- We need a picture of all our senators and officers together for our website.
- Awards and Appreciation Banquet:
  - The emails have not been sent.
  - The awards need to be discussed.
- Elections:
  - We need to get the word out for new officer and senator positions for next year.
  - Poster ideas have been discussed at our programming meeting on 3/6/20.
- Presidential Forum:
  - March 12th at the Carson Nugget Hall in the Aspen building from 10:00 to 11:30 A.M. All ASWN members should attend if they can and encourage others to attend.
  - They will discuss pros and cons about Dr. Solis.
  - There will also be an interactive video to the Fallon campus.
- **Bradford** leaves the meeting at 3:44 P.M.
- COVID-19: aka coronavirus
  - Precautions:
  - Student Life is cleaning all surfaces and door handles.
  - Wash your hands.
  - Use hand sanitizer.
  - Wipe down the tables after every meeting.
  - Don’t put your hands in your mouth.
  - Don’t touch your face.
  - We are Western (Scholarship Event) may be canceled due to a big group of people attending.
  - Cover your mouth when you cough.
  - There may be a chance that all classes from WNC campus will be online classes. It is not an assured thing; it has only been a talk and an alternative to the precautions to this virus.
  - **Addison asks a question:**
  - “What will happen to the students working on campus if the college closes down?”
  - **Heather's response**:
  - “We will probably not come to work, I’m not sure”, “I don't know if I’ll be working from home …”, “For you guys, you will probably not be working, however I

	haven't received any information on that because we are not at those stages". ● Next week is spring break, ASWN can or cannot have a meeting. ● ASWN members should go into 4imprint.com to report on swag information.

Agenda Topic	Old Business
Action Taken	None.
Summary of Discussion	No old business.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	New Business
Action Taken	
Summary of Discussion	**Addison:** - The Nerd Herd Club will host a Spring party on April 17th in the Library from 3-5 P.M. and is asking to add a budget approval for the next meeting after spring break. - They have not decided on a specific budget. - They will get in contact with Heather once they decide a specific budget.
Assignments/Potential Agenda Items	
Comments/Information	**<u>Information & Discussion</u>:** • **Donnell:** - **Question:** "Can I start organizing town hall events on the available campuses…" in regard to "any issues or concerns students may have" so ASWN can consult them. - **Donnell states:** "I know I'm asking rather early in the process...in the thought that in two weeks there will be fee increases. I would like to hear myself what they think about that…", "What concerns they have in classes, pricing, services, etc. to give people, whoever shows up a chance to talk to us…"

	• **Heather responds:** "That's exactly what needs to be happening whenever we do some of these things on campus.", "So when we talked about fees in the beginning of the Fall semester, we had an open forum that we asked students to come into and we actually had some students come. The problem is that we only had a few students come. We have a headcount of 3,800 students and when you have five students come to an event to give you input, that's not even measurable on what the percentage is of how people feel on campus." "I think that's a great idea, you guys just really have to figure out when that will be…" Jeff Down was kind enough to give us till April 7th to the 14th to go out and talk to students. • **Gabrielle:** " We will come up with a schedule, day and time to organize when we will sit at those tables and we will come up with a rubric of what's going to be happening or how we are going to go about tabling on campus. I think we need to have a more in-depth conversation." • **Heather:** "We have a whole policy in tabling and how we are supposed to do it. If you guys have a town hall, I cannot stress this enough. The biggest factor whether it's going to be successful is how you advertise it…" - Heather wants to continue working to train ASWN. - Dr. Solis has been anxiously wanting to come into one of our meetings. Now that ASWN is pretty much complete, we will ask Dr. Solis to come and join us.

Agenda Topic	Public Comment
Action Taken	None.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Adjournment
Action Taken	The meeting was adjourned at 4:04 P.M.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	